



KINGDOM OF SAUDI ARABIA  
NATIONAL GUARD HEALTH AFFAIRS  
KING ABDULAZIZ MEDICAL CITY  
CORPORATE COMMUNICATIONS DEPARTMENT

# SERVICE REQUEST

Telephone	New	Transfer	Pull out
Fax	Programming	Change	Relocate
Stentofon	Maintenance	Repair	Install
	Other	Cancel	

Requested by:

Department:

Badge No :

Ext. No :

Signature:

Date :

Nature of Request:

## Communications Use Only

Technician Name:

Signature:

Badge No:

Hours:  Regular  Overtime

Action Taken:

Status:  Work Completed  Work Not Completed  Pending

## Material Used

Part No	Description	Serial No.	Quantity

TEL NO	LIM	Vertical	TDP	Pair	Socket No	Location	User

Approved by:

Signature:

Date: